



# **Workshop on National Strategies on Capacity Building for Nuclear Safety**

**IAEA Headquarters  
Vienna, Austria**

**9 – 13 September 2024**

**Ref. No.: EVT2103418**

## **Information Sheet**

### **Introduction**

Capacity building has been defined in the IAEA Report on Capacity Building for Nuclear Safety as a systematic and integrated approach “to develop and continuously improve the governmental, organizational and individual competencies and capabilities necessary for achieving a safe, secure and sustainable nuclear power programme”. The four essential elements of the umbrella approach for capacity building include education and training, human resource development, knowledge management and knowledge networks.

In its Requirement 1 on the national policy and strategy for safety, the publication of the International Atomic Energy Agency on the Governmental, Legal and Regulatory Framework for Safety [IAEA Safety Standards Series No. GSR Part 1 (Rev. 1), IAEA, Vienna (2016)] says that the “government shall establish a national policy and strategy for safety, the implementation of which shall be subject to a graded approach in accordance with national circumstances and with the radiation risks associated with facilities and activities, to achieve the fundamental safety objective and to apply the fundamental safety principles established in the Safety Fundamentals”.

Further in point 2.3 of the GSR Part 1 (Rev. 1) it is stated that the “national policy and strategy for safety shall express a long term commitment to safety. The national policy shall be promulgated as a statement of the government’s intent. The strategy shall set out the mechanisms for implementing the national policy. In the national policy and strategy, account shall be taken of the following: ... (d) The need and provision for human and financial resources”.

According to point 2.4. of the same publication the “national policy and strategy for safety shall be implemented in accordance with a graded approach, depending on national circumstances, to ensure

that the radiation risks associated with facilities and activities, including activities involving the use of radiation sources, receive appropriate attention by the government or by the regulatory body”.

The Steering Committee on Regulatory Capacity Building and Knowledge Management (hereinafter the Steering Committee) was established in 2009 to advise the IAEA on how it could best assist Member States in developing, implementing, maintaining and strengthening capacity building at regulatory bodies and TSOs, to act as a forum for exchanging information and experience on capacity building and to advise and promote the implementation of the IAEA Strategic Approach to Capacity Building in Nuclear Safety and Security.

During its meeting in 2019 the Steering Committee recognized that at the national level, only a few Member States reported the establishment of a national strategy in capacity building for nuclear safety, but many have good starting points and on-going activities. In the Conclusions and Recommendations part of its 2019 meeting report it was noted that further analysis is required to develop better understanding of the status of national strategies in capacity building for nuclear safety worldwide. The IAEA was recommended to provide generic guidance on establishing such strategies as well as offers to Member States for tailored assistance based on individual Member States’ needs and priorities.

Following the recommendation of the Steering Committee, the IAEA is organizing a five-day Workshop to collect Member States’ experience on developing, implementing and evaluating national and organizational policies and strategies in capacity building for nuclear safety.

## Objectives

This workshop will provide the opportunities for sharing experience in developing, implementing and evaluating national and organizational policies and strategies in capacity building for nuclear safety.

For this purpose, the event aims at:

- Collecting and sharing experiences on developing, implementing, and evaluating national and organizational policies and strategies in capacity building for nuclear safety.
- Initiating the development of a new IAEA publication on establishing national strategies in capacity building for nuclear safety and drafting the Document Preparation Profile.

The meeting participants shall prepare presentations on their experiences in developing, implementing, and evaluating their national and organizational policies and strategies in capacity building for nuclear safety. Brainstorming sessions will be organized on the (i) detailed processes of developing national and organizational strategies in capacity building, (ii) specific roles and responsibilities of regulatory body in the development, implementation and evaluation of the national and organizational strategies in capacity building, and (iii) sharing of good practices. A specific goal and expected output of the event is the development of the draft the Document Preparation Profile of a new IAEA publication on establishing national strategies on capacity building in nuclear safety.

## Target Audience

The event is intended primarily for senior officials with responsibilities for and wide range of experiences in developing, implementing and evaluating national and organizational policies and strategies in capacity building from the regulatory bodies or technical support organizations of Member States with nuclear power programmes, Member States that are embarking on a nuclear power programme and Member States with interest in maintaining nuclear safety. Member States are strongly encouraged to identify suitable women participants.

## Working Language(s)

English

## Output

The event is expected to yield, primarily, the following outputs:

- Initial observations and conclusions from the national experiences in and recommendations for developing, implementing, and evaluating strategies in capacity building for nuclear safety.
- A clear roadmap for the development and drafting of the Document Preparation Profile of a new IAEA publication on establishing national strategies in capacity building for nuclear safety.

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **14 June 2024**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required.

The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and

technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **14 June 2024**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## **Organization**

### **Scientific Secretary**

#### **Mr Geza Macsuga**

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Department of Nuclear Safety and Security  
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### **Administrative Secretary**

#### **Ms Asmita Patil**

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Email: [As.Patil@iaea.org](mailto:As.Patil@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

# Participation Form

## Workshop on National Strategies on Capacity Building for Nuclear Safety

IAEA Headquarters, Vienna, Austria

9 to 13 September 2024

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Mr Geza Macsuga, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: [G.Macsuga@iaea.org](mailto:G.Macsuga@iaea.org)) and to the Administrative Secretary, Ms Asmita Patil (Email: [As.Patil@iaea.org](mailto:As.Patil@iaea.org)).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 14 June 2024**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

# Grant Application Form

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**Deadline for receipt by IAEA through official channels: 14 June 2024**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended	
			from	to


**3. Description of work performed over the last three years:**

**4. Institute's/Member State's programme in field of event:**

**Date:** \_\_\_\_\_ **Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority**

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